

## **OBTAINING COPIES OF COURT RECORDS AT THE CLERK'S OFFICE**

### **ECF Cases**

Copies of documents in cases assigned to the court's Electronic Case Filing System (ECF) are obtainable through PACER terminals set up in the public area at each Clerk's Office site. Copies cost \$0.10 per page. Exact change only, please.

### **Non-ECF Cases**

For copying documents in non-ECF cases, copy machines are available in the public area at each Clerk's Office site, at a cost of \$0.25 per page. We urge the public to use these machines, rather than having a deputy clerk make the copies on court equipment (which will cost \$0.50 per page). Please come prepared with change - the Clerk's Office does not provide any.